

ACNW Renewal Process – FY20 Draft

Renewal Evaluation Process & Timeline

The Audubon Center of the North Woods (ACNW) will conduct a thorough evaluation of the school's performance as it relates to a potentially renewed charter contract. ACNW will review the school's academic, environmental education, financial, and operations performance throughout the course of the current contract, and learn more about the school's future direction through the school's application for Renewal. Some of the key activities and timelines are included in the table below.

Date	Activity	Additional Information
Spring 2019	Board Presentation	ACNW attends a school board meeting to present the renewal process.
May 1, 2019	Introductory Email	ACNW sends an email to the school outlining the renewal process, including the school's specific requirements for its renewal application.
September 15, 2019	Renewal Application Due	School must submit completed renewal application to ACNW.
October-November	Renewal Site Visit	ACNW sends an evaluation team for a full day renewal site visit.
By January 6 (Tentative)	Preliminary Renewal Evaluation Report	ACNW sends preliminary renewal evaluation to school for review and comment.
By January 31 (Tentative)	Renewal Evaluation Report Comments Due	School submits any comments to ACNW regarding renewal evaluation.
TBD	FINAL Renewal Evaluation Report	ACNW Charter School Division staff completes final renewal evaluation and recommendation and forwards to Charter School Committee.
TBD	Charter School Committee	ACNW Charter School Committee reviews renewal evaluation report and makes recommendation to ACNW Board.
TBD	Renewal Decision	ACNW Board of Directors takes action on school's charter renewal.
March	Renewal Decision Communicated	ACNW communicates the renewal decision in writing to school board.