

## Audubon Center of the North Woods Notice of Intent to Submit New School Application

An applicant must submit a Notice of Intent to Apply (NOI) to ACNW in order for a complete application to be considered. The NOI will outline the vision, mission, educational approach, founders, and leadership structure of the school. The NOI must be submitted via e-mail to [admin@auduboncharterschools.org](mailto:admin@auduboncharterschools.org). Applicants must use the NOI template below. The NOI can be no more than six (6) pages in length (including the cover sheet). The NOI is not intended to be an initial exploration of ideas, but rather a competent summary of a plan well underway.

Name of proposed school:	
Primary contact person:	
Email:	
Phone:	
Mailing address:	

Names, roles, and current employment of all members of the Founding Team (add lines as needed):

Full Name	Current Job Title and Employer	Position with Proposed School

Grade levels to be served by the proposed school:	
Proposed geographic location of the school:	
Does the school expect to contract with a charter management organization or educational management organization for school management or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, identify the charter management organization:

**Items to address in the Notice of Intent:**

1. Provide an overview of the proposed school. Be sure to include:
  - a. the mission, vision, and goals of the proposed school;
  - b. the ages/grades of students to be served;
  - c. proposed location of the school;
  - d. the estimated number of students to be served at capacity;
  - e. the educational philosophy and instructional approach of the school;
  - f. how the school will meet the primary statutory purpose of charter schools;
  - g. which additional statutory purposes the school will meet and how; and
  - h. the ACNW priorities that the proposed school addresses.
2. Describe how the school will integrate environmental education and sustainability values and strategies into the educational program and operations of the school.
3. Identify the persons who will likely be the founding board of the school. The founding board **must** include a licensed teacher **and** a parent of a potential student. Include a brief summary of the résumé of each person. If there are youth on the development team, provide a brief description of their specific interest in developing a charter school. At least one person on the founding board must hold a current teaching license in Minnesota – list the file folder number(s) of the licensed teacher(s).

In addition, identify the persons who will be preparing the full application and describe how costs associated with developing the full new school application (if any) will be financed.

4. Briefly describe both the governance and leadership model to be used at the school.
5. (Optional) Provide any other information you deem useful for this Notice of Intent. Do not exceed the six (6) page limit.

Submit to [admin@auduboncharterschools.org](mailto:admin@auduboncharterschools.org) by the deadline of September 15. If the deadline falls on a weekend or non-business day, the deadline moves to the following business day. An NOI received after the deadline may result in disqualification.

\_\_\_\_\_  
Founder Signature

\_\_\_\_\_  
Founder Signature

\_\_\_\_\_  
Founder Signature

\_\_\_\_\_  
Founder Signature

\_\_\_\_\_  
Founder Signature

\_\_\_\_\_  
Founder Signature

\_\_\_\_\_  
Founder Signature

\_\_\_\_\_  
Founder Signature